

**THIS WEEK:** Good job volume this week, but Team C complaints are up and two recurring clients cancelled.

Weekly summary generated by ReportFrog from your live Jobber + QuickBooks data.

<b>JOBS COMPLETED</b> <span style="font-size: 2em; font-weight: bold;">94</span> +7 vs last week	<b>REVENUE</b> <span style="font-size: 2em; font-weight: bold;">\$11,840</span> +5% vs last week	<b>AVG JOB REVENUE</b> <span style="font-size: 2em; font-weight: bold;">\$126</span> Steady	<b>CANCELLATIONS</b> <span style="font-size: 2em; font-weight: bold;">4</span> +1 vs last week
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WHAT NEEDS YOUR ATTENTION

- Revenue up 5% — driven by increase in recurring residential jobs this week.
- Team C had 2 complaints this week — both about missed baseboards. Re-train before Thursday routes.
- 2 of 4 cancellations are recurring clients — reschedule calls need to go out today.
- New hire averaging 2.9 hrs/job vs 2.1 team average — pair with Maria L. for one shift.

TEAM PERFORMANCE

Team / Lead	Jobs	Hrs/Job	Revenue
Team A – Maria L.	24	1.8	\$3,120
Team B – Rosa & Kim	22	2.1	\$2,860
Team C – Jen & Pat	20	2.4	\$2,600
Team D – New Hire	16	2.9	\$1,920
Deep Clean (solo)	12	3.2	\$1,340
<b>TOTAL</b>	<b>94</b>	<b>2.3 avg</b>	<b>\$11,840</b>

HOURS / JOBS vs. ESTIMATE

Client / Job Type	Est	Actual	Variance
Recurring Residential	2.0	2.0	--
Move-Out Clean	3.5	4.1	+0.6
Team C – Complaint	2.0	2.4	+0.4
Commercial Weekly	1.5	1.5	--
Deep Clean x2	3.5	3.2	-0.3

ACTION ITEMS THIS WEEK

- 1 Call the 2 cancelled recurring clients today — offer reschedule within 5 days.
- 2 Re-train Team C on checklist before Thursday — both complaints were missed baseboards.
- 3 Pair new hire with Maria L. for one shift this week to accelerate training.
- 4 Review recurring client pricing — some may be on old rates that haven't been updated.
- 5 Team A is at full capacity — consider routing overflow to Team B before adding new clients.

NEXT WEEK SNAPSHOT

<b>JOBS SCHEDULED</b> <span style="font-size: 2em; font-weight: bold;">88</span> Across 5 teams	<b>CAPACITY</b> <span style="font-size: 2em; font-weight: bold;">85%</span> Room for 1-2 adds	<b>EST. REVENUE</b> <span style="font-size: 2em; font-weight: bold;">\$11,100</span> Based on booked jobs	<b>RESCHEDULES NEEDED</b> <span style="font-size: 2em; font-weight: bold;">2</span> Cancelled recurring clients
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- Two recurring clients need reschedule confirmed before Wednesday to hold their weekly slot.
- Deep clean inquiry from new commercial client — follow up before Friday.